

**CHECKLIST TO VERIFY  
APPLICATION COMPLETENESS  
New Registration**

**THIS FORM MUST BE COMPLETED BY THE APPLICANT AND SUBMITTED  
WITH THE DOSSIER.**

<b>Trade name of Product:</b>	<b>Date:</b>
<b>Name &amp; Address of Applicant:</b>	
<b>Name &amp; Address of Manufacturer:</b>	

	CHECKLIST ITEM	YES	NO	N/A	COMMENTS
1.0	Completed and Signed Application <b>FORM 1</b>				
1.1	Six (6) commercial copies/artwork of labels for each pack size				
1.2	Certificate of Analysis on a recent batch of product				
1.3	Original Authenticated Certificate of Free Sale				
1.4	Material Safety Data Sheet				
1.5	Statement of Composition declaring all components and its concentration				
1.6	Letter from Manufacturer respecting safety of product				
1.7a	Statement showing Countries in which the product is registered for free sale				
1.7b	Statement showing Countries in which the product has been denied registration				
1.8	Statement specifying crops/pest to be covered				
1.9	Other Supporting Documents: <i>(please list below)</i>				

**FOR NEW ACTIVE INGREDIENT(S)**

2.0	Detailed Method of Analysis				
2.1	Physical and Chemical Properties of Active Ingredient (s)				

<b>Contact Person:</b>	<b>Signature:</b>
------------------------	-------------------

<b>Phone Number:</b>	<b>Email Address:</b>
----------------------	-----------------------

**Note:** This checklist is intended to assist applicants in ensuring that dossiers submitted are administratively complete. The list is not exhaustive and will be revised as and when required by the Authority. This information is required for all applicants however; additional information may be submitted as necessary. See document - **Requirements for Registration of a Pesticide**. The Pesticides Control Authority reserves the right to call for additional documents as it may deem necessary.

