

**CHECKLIST TO VERIFY
APPLICATION COMPLETENESS
Licence to Manufacture**

**THIS FORM MUST BE COMPLETED BY THE APPLICANT AND SUBMITTED
WITH THE DOSSIER.**

Trade name of Product:	Date:
Name & Address of Applicant:	

	CHECKLIST ITEM	YES	NO	N/A	COMMENTS
INFORMATION ON PRODUCT					
1.0	Completed and Signed Application FORM 5				
1.1	Three (3) commercial copies/artwork of labels for each pack size				
1.2	Report on recent batch of product from BSJ				
1.3	Material Safety Data Sheet				
1.4	Statement of Composition declaring all components and its concentration				
1.5	Detailed method of manufacturing process				
1.6	Letter of endorsement from manufacturer of product				
1.7	Statement specifying crops /pests to be covered				
1.8	Certification on packaging from BSJ				
INFORMATION ON ACTIVE INGREDIENT(S)					
1.9	Material Safety Data Sheet				
2.0	Label for active ingredient				
2.1	Certificate of Analysis				
2.2	Method of Analysis				
2.3	Name & address of manufacturer				
2.4	Name & address of supplier				
2.5	Material Safety Data Sheet for inert ingredient(s)				

Contact Person:	Signature:
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Phone Number:	Email Address:
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Note: This checklist is intended to assist applicants in ensuring that dossiers submitted are administratively complete. The list is not exhaustive and will be revised as and when required by the Authority. This information is required for all applicants however; additional information may be submitted as necessary. See document - **Requirements for Registration of a Locally Manufactured Pesticide**. The Pesticides Control Authority reserves the right to call for additional documents as it may deem necessary.